

CM-ECF Procedure Accessing The Application

This procedure explains how to access the CM-ECF system.

STEP 1 Access Netscape Navigator then access the **CM-ECF LIVE** system by typing in the *Location box*: **ecf.neb.uscourts.gov**

The **CM/ECF Training system** is located at:
ecf-train.neb.uscourts.gov

STEP 2 The **ECF MAIN MENU** screen displays. (See Figure 2)

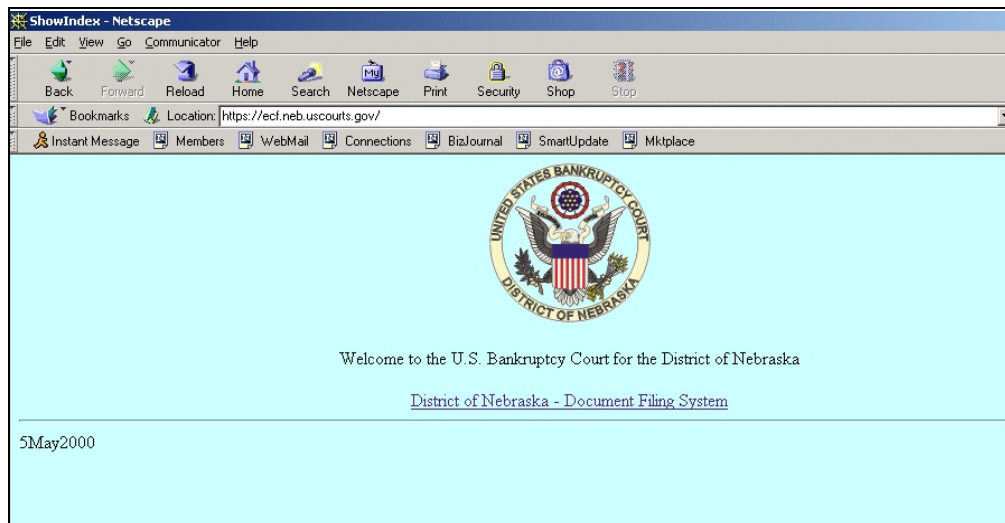
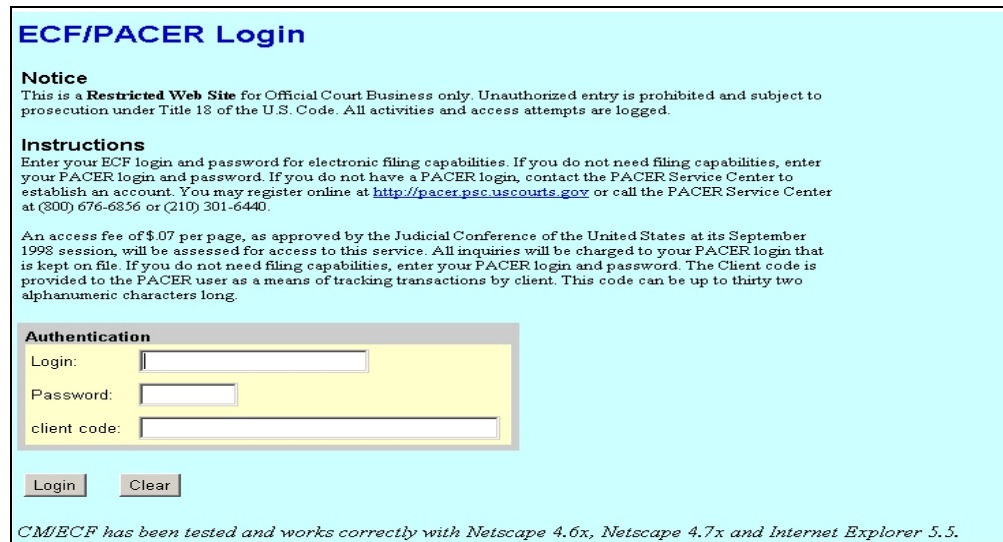


Figure 2

The login screen will have a blue background

Click on the blue underlined **[District of Nebraska-Document Filing System](#)**.

STEP 3 The **ECF/PACER LOGIN** screen displays. (See Figure 3)The image shows a web browser window with a light blue background. At the top, the title "ECF/PACER Login" is displayed in blue. Below the title, there is a "Notice" section with a warning about unauthorized entry. This is followed by an "Instructions" section that provides details on how to use the system, including registration information and an access fee. The main part of the form is titled "Authentication" and contains three input fields: "Login:", "Password:", and "client code:". Below these fields are two buttons: "Login" and "Clear". At the bottom of the form, a note states that the system has been tested with Netscape 4.6x, Netscape 4.7x, and Internet Explorer 5.5.

ECF/PACER Login

Notice
This is a **Restricted Web Site** for Official Court Business only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.

Instructions
Enter your ECF login and password for electronic filing capabilities. If you do not need filing capabilities, enter your PACER login and password. If you do not have a PACER login, contact the PACER Service Center to establish an account. You may register online at <http://pacer.psc.uscourts.gov> or call the PACER Service Center at (800) 676-6856 or (210) 301-6440.

An access fee of \$.07 per page, as approved by the Judicial Conference of the United States at its September 1998 session, will be assessed for access to this service. All inquiries will be charged to your PACER login that is kept on file. If you do not need filing capabilities, enter your PACER login and password. The Client code is provided to the PACER user as a means of tracking transactions by client. This code can be up to thirty two alphanumeric characters long.

Authentication

Login:

Password:

client code:

CM/ECF has been tested and works correctly with Netscape 4.6x, Netscape 4.7x and Internet Explorer 5.5.

Figure 3

Click in the **Login** field and key your ECF login.

Click or Tab to the **Password** field and key your **CM/ECF password**. You will use your **PACER LOGIN** when you query a case.

Click the **Login** button and you will be in the **LIVE** database.